

**Volunteers:**

Please follow these steps to ensure a safe and clean tree lot:

1. Take temp and check for all COVID symptoms\* before leaving home. Contact Beth Martin (206.793.7444) and Stephanie Doull (425.802.5878) if you are unable to volunteer.
2. Upon arrival at the tree lot, a mask is required at all times.
3. Sanitize hands.
4. Sign in on the check in form attesting that you have zero COVID symptoms.
5. All high touch areas must be cleaned after each use.
  - Wipe off credit card machine, although only 1 volunteer should be using it per shift.
  - Spray the chainsaw handle.
  - Spray the garland clippers.
  - Spray areas touched in restroom.
6. No communal food/drink per Archdiocesan policy.
7. If you develop COVID symptoms after working at the lot, please report to [COVID@HolyRosaryWS.org](mailto:COVID@HolyRosaryWS.org).

\*100.4 + temperature, new/increased shortness of breath, new cough. In addition 2+ of the following: chills, muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, runny nose/congestion, fatigue.