

Fall 2020 In-Person Reopening Plan For Families

October 5, 2020

This year's theme is inspired by Luke, 1:37- ***Nothing is impossible for God***. During these challenging days, we must keep our eyes, hearts, and minds centered firmly on Him. He is our solace, our inspiration, and our true guide. Through Him we will persevere, and we will continue to make this an outstanding year!

As a school we remain committed to the development of the whole child in a faith-filled, Christ-centered environment. We will continue to provide the community, care, commitment, and the routine of daily learning in a remote or in-person learning environment. This includes providing learning support as necessary for students with specialized learning plans.

This plan anticipates our return to school in person as we are safely able to do so, following the guidance of the King County Health Department and the Office for Catholic Schools. We will follow this return-to-school plan as we return staff to campus and when we can begin to return students to campus.

Holy Rosary School has always relied on excellent teachers and strong families working together to develop our students' God-given talents. This year, that is as true now as ever. Remember, nothing is impossible for God.

FAMILY RESPONSIBILITIES AND COMMITMENT

A Message from Anna Horton, Father Oakland, and the Holy Rosary School Commission

As we embark on this journey to return to in-person instruction, we have a collective responsibility as a school community to engage in activities that promote the health, safety, and well-being of one another. As we have seen these past six months, our individual actions impact the greater community. We are intricately tied together in ways that are both seen and unseen and therefore we have to act in unison to promote the wellbeing of one another. Out of love for one another, we are stressing the following points, which are also outlined throughout this document, in our return planning:

- 1) By sending your children back to school in person, your family must make a commitment to engage in COVID safe behaviors. Off-campus behavior will potentially affect the health and educational options of others in our community. Doing so protects the entire community. This includes limiting close contact with those outside the household and not engaging in social activities that are not COVID-19 safe. Attending parties and social gatherings will undermine our efforts to bring students back to campus.
- 2) Conduct daily, accurate health screenings prior to student arrival at school. Each student must arrive with a completed health attestation.
- 3) Anyone who is not feeling well must stay home. Notify the school office (office@holynosaryws.org) or covid@holynosaryws.org immediately if anyone in the household:
 - o is COVID-19 positive, regardless of where it was contracted,
 - o is experiencing any COVID-19 like symptoms,
 - o was exposed to COVID-19 in the last 14 days, OR
 - o has been advised to quarantine or isolate
- 4) Everyone must follow mask wearing protocols (over the mouth and nose) and social distancing mandates at all times on campus.
- 5) Send students to school prepared with all materials and supplies, masks, lunches, water bottles, etc., each day.
- 6) Notify the school office (office@holynosaryws.org or covid@holynosaryws.org) if a student comes into "close contact" with someone who has tested positive for COVID-19. A close contact is defined as:
 - a. Living in the same household as a person with COVID-19, OR
 - b. Caring for a person with COVID-19, OR
 - c. Being within 6 feet of a person with COVID-19 for at least 15 minutes, OR
 - d. Being in direct contact with saliva or other body secretions from a person with COVID-19 (e.g., being coughed on, sharing utensils, kissing, etc.), OR

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- e. Being a sibling of a person with COVID-19 at the same school, OR
 - f. Being in the same cohort or pod as a person with COVID-19, OR
 - g. Sitting close to a person with COVID-19 on the bus, OR
 - h. In a car with a person with COVID-19.

The “close contact” definition still applies even when one or both persons wore a cloth face mask.

- 7) Pick students up immediately after school. Pick students up quickly if they become ill. People who exhibit **any** COVID-19 like symptoms at school will be isolated and sent home. Parents must be prepared to receive and respond to communications requesting immediate pick up.
- 8) Participate in contact tracing should an exposure occur. All private health related information will be kept confidential.
- 9) Get a flu shot. Flu symptoms cannot readily be distinguished from COVID-19 symptoms and will be treated as COVID-19 symptoms.

Thank you for your efforts to be mindful of the part we all play in the well-being of one another.

SCHEDULE:

The school calendar is available on our website, www.holyrosaryws.org. Remote learning schedules have been shared with staff and will be shared with families. The in-person school student schedules will evolve, depending on what phase of the return to school model (in-person whole school, hybrid, small groups, etc.) we are in.

Holy Rosary School will utilize the benchmarks in the chart below to guide the return to campus. Over time, as COVID-19 activity approaches the LOW range, hybrid learning for grades 5-8 will be implemented. If case counts remain in the LOW range, a full return will be considered. Likewise, should the case counts rise and remain in the HIGH activity range, Holy Rosary School will follow the directive of King County Health and will likely revert to remote learning. The most current information can be found [here](#).

COVID-19 Activity Level	King County COVID-19 Activity	In Person Instruction	Remote Instruction
Mandated Shutdown		N/A	All Preschool/K-8 Instruction Remote
High COVID Activity	> 75 cases/ 100,000/14 days	N/A	All Preschool/K-8 Instruction Remote
Moderate COVID Activity	25-75 cases/ 100,000/14 days	Preschool M-F, K-4 (phased in) Monday through Thursday	K-4 asynchronous* Friday, 5th – 8th grade M-F
Moderate-Low COVID Activity	<25 cases/ 100,000/14 days	Preschool, K-4 Monday through Friday 5th – 8th Hybrid (phased in)	5th – 8th on days when not in person

**Asynchronous Friday: Students will be sent home with materials for independent work time*

Return to School Status (will be updated weekly in the eFC)

Updated September 30, 2020

Grade	Start Date*	Instruction	Return Model	Schedule
Preschool	10-13-2020	In Person	Whole Class	Monday – Thursday
Kindergarten	10-19-2020	In Person	Whole Class	Monday – Thursday
1	10-19-2020	In Person	Whole Class	Monday – Thursday
2 – 4	Pending	Remote	Whole Class	Monday – Thursday
5 – 6	Pending	Remote	Hybrid	Monday – Friday
7 – 8	Pending	Remote	Hybrid	Monday – Friday

*Start dates based on King County COVID-19 Activity guidelines—Moderate to Low levels

** Grade levels will be added one or two at a time, beginning with preschool and kindergarten. Each grade will have a unique transition plan (up to 1-2 weeks) based on class sizes, class location, and developmental need to learn and practice health and safety protocols. Grades 5-6 will be phased in before grades 7-8.

HEALTH AND WELLNESS

The health and well-being the entire Holy Rosary community depends on every community member taking health and wellness screening seriously. All families must complete an accurate health and wellness attestation for every student every day, and additional temperature checks will occur at the door. The same is true for staff. All staff must attest daily to their health and well-being daily and to ensure temperatures are checked prior to arriving on campus or just as they enter the building.

All staff will be trained in identifying the symptoms of COVID-19. Any student or staff member who exhibits symptoms of COVID-19 will be required to follow the Department of Health guidelines according to the screening flowchart (see page 6). **Families must notify the school immediately if a student or another household member has been diagnosed with a confirmed case of COVID-19 or is in quarantine for a suspected case.** If any household member has a confirmed case of COVID-19, all siblings in the household (even if asymptomatic) must remain in quarantine following the flow chart on the next page. **After hours notification of any confirmed COVID-19 case should be made to: covid@holyrosaryws.org as soon as possible.**

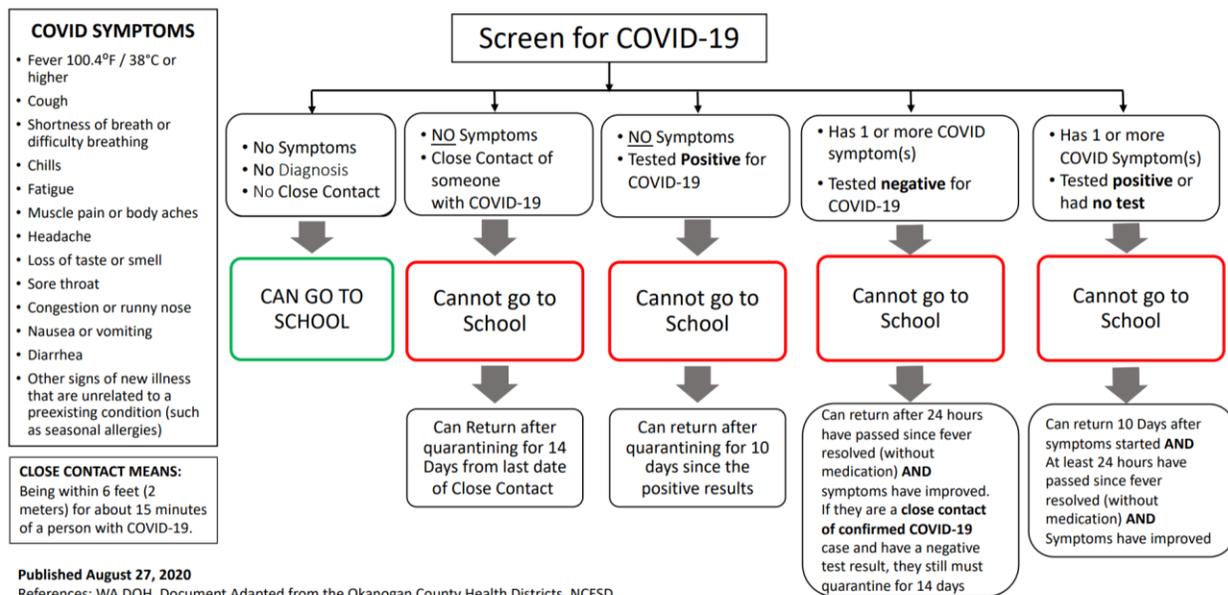
Confirmed cases of COVID-19 will be reported to the King County Health Department and the Office for Catholic Schools. Holy Rosary School will coordinate with the Department of Health to determine if anyone in the class or elsewhere in the school has been in close contact with the identified diagnosed individual. Following Department of Health guidelines, individuals may be required to transition to remote learning for 14 days following exposure and/or to stay at home, even after a negative COVID-19 test result.

The school office staff will keep a detailed spreadsheet of students who have called in sick or left school during the day due to illness. Families must participate in contact tracing if a child or family member has a confirmed case of COVID-19 to assist the school with monitoring the health of the greater community.

HANDLING SUSPECTED, PRESUMPTIVE, OR CONFIRMED CASES OF COVID-19 AND OTHER ILLNESS- PER KING COUNTY HEALTH

COVID-19 Screening Flow Chart

Public Health
Seattle & King County



IF A STAFF MEMBER FEELS ILL DURING THE SCHOOL DAY

If a staff member feels ill during the day, or exhibits any COVID-19 symptoms staff member shall:

- Contact the office and remove themselves from the classroom, office, or other working environment.
- Check their temperature immediately.
- If a fever of 100.4 or higher, immediately leave campus. If unable to do so, move to parish center isolation space wearing a KN-95 mask.
- If no fever, but other COVID-19 symptoms, change mask to KN-95 mask and work with office to leave campus and ensure there is coverage for your class//duties prior to leaving campus.
- Contact your health care provider for additional steps including COVID-19 testing and communicate with Anna or Kristin Bentler to discuss return date and/or sick leave.
- The office will track the following information, to be kept confidential at all times:

Staff Member Name	Date	Time
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Symptoms_____

First Possible Return
Date_____

IF A STUDENT FEELS ILL DURING THE SCHOOL DAY

Students who exhibit symptoms of COVID-19 at school will be immediately removed from the school building and taken to a separate space outside or isolated in the health isolation room (the current 3rd floor of the Parish Center) and the student's temperature will be checked.

All staff members in the vicinity of the student will wear a KN-95 mask. If the student's temperature is 100.4 F or higher, or the student is exhibiting other noticeable COVID-19 symptoms, parents will be contacted to pick the student up immediately. The family will be instructed to contact their healthcare provider and seek guidance. The parent must communicate the health care guidance to the school office and the child will be required to remain home per the King County COVID-19 Screening Flowchart. The same protocol applies to staff.

Any students who are demonstrating symptoms of illness must follow the steps on the flow chart (see page 6) on handling presumptive cases of COVID-19 and other illness and when the child may return to school. The only way a student can return prior to the mandated days at home would be a negative COVID-19 test AND symptom free for 24 hours or documentation from a healthcare provider stating the illness is not COVID-19 AND the child is symptom free for 24 hours.

The symptoms for which we will screen are:

- A fever of 100.4F or higher
- A cough
- Shortness of breath
- A sore throat
- Chills
- New loss of taste or smell
- Muscle or body aches
- Nausea/vomiting/diarrhea
- Congestion/running nose- not related to seasonal allergies as diagnosed by a medical professional
- Unusual fatigue

____ My child has not been in close contact with anyone with suspected or confirmed COVID-19 within the past 14 days.

____ My child has not had any medication to reduce a fever before coming to school.

____ My child has not had a positive COVID-19 test for active virus in the past 10 days.

____ Within the past 14 days, a public health or medical professional has not told my child or a member of our family to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19.

The office will track the following information, to be kept confidential at all times:

Student Name	Time	Date
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Temperature_____

Symptoms_____

Action Taken_____

First Possible Return Date_____

COMMUNICABLE DISEASE POLICY for CATHOLIC SCHOOLS

Holy Rosary Catholic school follows the Archdiocese of Seattle's policy regarding communicable diseases. Students or parents/guardians may obtain a copy of the policy from the school office.

ACKNOWLEDGMENT OF RISK OF COVID-19 AND OTHER COMMUNICABLE DISEASES

Holy Rosary Catholic school is committed to the health and well-being of our students, faculty/staff, volunteers, and others who are part of the Holy Rosary Catholic school community. We acknowledge that the novel coronavirus ("COVID-19"), which has been declared a pandemic by the World Health Organization, poses significant health risks and has affected many aspects of life. It is possible that other communicable diseases could pose risks to Holy Rosary Catholic school students and others in the Holy Rosary School Catholic community. To confront the unprecedented challenges and risks presented by COVID-19 and other communicable diseases, Holy Rosary Catholic school is following recommendations and guidance issued by county, state, and federal authorities and agencies, including the King County Department of Health, OSPI, and the Centers for Disease Control and Prevention.

Students and parents/guardians are expected to understand and acknowledge the dangers presented by COVID-19 and other communicable diseases. In particular, COVID-19 is contagious and believed to spread mainly from person-to-person contact. The risks associated with COVID-19 may include, but are not limited to, illness and, in some cases, death. As of the printing of this Handbook, there is no vaccine to prevent COVID-19 and it is very possible that a vaccine will be unavailable during the 2020-21 academic year. Students and parents/guardians are expected to stay informed of COVID-19, as well as other communicable diseases, and understand their associated risks.

To prevent and to reduce the spread of communicable diseases like COVID-19, students and parents/guardians are expected to:

1. Comply with all recommendations and guidance for reducing the spread of communicable diseases published by county, state, and federal authorities and agencies, including the King County County Department of Health and the Centers for Disease Control and Prevention and Washington Department of Health. Such recommendations include, but are not limited to, maintaining physical distancing guidelines, wearing a face covering, and washing hands with soap and water for a minimum of 20 seconds regularly.
2. Comply with all rules, guidelines and protocols adopted by Holy Rosary Catholic school for reducing the spread of COVID-19 and other communicable diseases.
3. Notify Holy Rosary Catholic school within twenty-four (24) hours if the student (a) has been in contact with someone known or suspected to be infected by COVID-19 or any other communicable disease; (b) has been diagnosed as being infected by COVID-19 or any other communicable disease; or (c) has been running a fever or exhibiting other symptoms as outlined by King County Department of Health.

Students must stay home if they feel ill, exhibit symptoms of COVID-19 or any other communicable disease, or have tested positive for COVID-19 or any other communicable disease.

Students who are at school must report to the front office staff if he/she becomes ill during the day. In those circumstances, Holy Rosary Catholic school will contact the student's parent/guardian and send the student home. Students are expected to stay home until they are no longer contagious as determined by a licensed medical professional.

Holy Rosary Catholic school will close its campus if Holy Rosary Catholic school deems it necessary to protect students, faculty/staff, volunteers, and others who are part of the Holy Rosary Catholic community from exposure to COVID-19 or any other communicable disease, including at the advice, guidance, or direction of local and state authorities.

DAILY COVID SCREENING POLICIES: STUDENTS

To ensure the health and safety for students and staff, a daily COVID-19 screening will need to be completed before entering Holy Rosary School. Because Holy Rosary School has a limited parking lot, students will be screened outside at the entry doors, prior to entering the building. Socially distanced line-up spots will be marked outside at each door, and students will be assigned to specific doors for screening. Students are assigned the door closest to their classroom location. Families will be assigned a drop off time to control the number of students arriving at school at one time.

Prior to arriving at school, families will be asked to complete the COVID-19 Student Attestation. This will either be done using an app that is part of our Student Information System (ALMA) or using a ticket that will be turned in at the door. The attestation will include the following information:

COVID-19 Screening Questions

Student Name: _____ Date: _____

____ My child does not have any of the following symptoms or has had any of the following symptoms in the past three days, which are new or not explained by another reason (72 hours):

- A fever of 100.4°F or higher or a sense of having a fever
- Shortness of breath or difficulty breathing
- A cough
- A sore throat
- New loss of taste or smell
- Headache
- Muscle or body aches
- Nausea/vomiting/diarrhea
- Congestion/runny nose – not related to allergies as diagnosed by a medical professional
- Unusual fatigue
- Chills

____ My child has not been in close contact with anyone with suspected or confirmed COVID-19 within the past 14 days.

____ My child has not had any medication to reduce a fever before coming to school.

____ My child has not had a positive COVID-19 test for active virus in the past 10 days.

____ Within the past 14 days, a public health or medical professional has not told my child or a member of our family to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19

____ Record current temperature

Parent Signature : _____

SCHEDULE AND PLAN FOR DROP OFF

Rolling Drop Off

8:00 - 8:10 - A - I + AM BASE students (when AM BASE offered)

8:15 - 8:25 - J - Q

8:30 - 8:40 - R - Z + Pre-2, Pre-3 families

Whole class in-person instruction begins at 8:45 am

Drop off assignments may be adjusted to accommodate families who need to get home to begin remote instruction for older students. Contact the office prior to the first day to arrange a different time.

**Families who carpool assume the last name of the driving family*

SCHEDULE AND PLAN FOR PICK UP

Rolling Dismissal

2:45 - 2:55 - A - I

2:55 - 3:05 - J - Q

3:05 - 3:15 - R - Z + Pre-K Families + BASE Kids

Wednesday Dismissal (in person instruction)

1:45 - 1:55 - A - I

1:55 - 2:05 - J - Q

2:05 - 2:15 - R - Z + Pre-K Families + BASE Kids

- Families who carpool assume the last name of the driving family
- PreK families drop off and pick up in the last group.
- Play dates – STRONGLY DISCOURAGED- responsibility is on the hosting parent to pick up kids in their groups. (Kids do not change groups).
- Families will adhere to assigned pick up and drop off times unless arranged otherwise with the office.

STUDENT PROCEDURES FOR ENTERING THE BUILDING

Students will check in at their designated location (one of 6 doors spread throughout the campus). COVID-19 ticket will be verified and turned in at each door and an additional temperature check will be completed. Masks or face coverings must be worn by all upon arrival on campus (upon exiting the car) and before entering the school or any campus buildings.

- **Preschool to 2nd grade** – Parents may escort their children to the designated check in location if necessary, but may not enter the building.
- **Grades 3-8** – Parents may not approach the check in station. Children should exit cars by themselves at drop off and proceed to their check in station.
- Students who fail the temperature check will be taken to a designated outdoor location. Should the weather be poor, the student will be taken to the Parish Center isolation room to wait until he/she can be picked up and will be monitored, from a distance, by a staff member.
- Students will use hand sanitizer upon entering the building and will be instructed to use sanitizer a second time, or to wash their hands after putting belongings away.
- Individual baskets will be used in addition to hanging hooks to ensure student belongings do not touch, for grades where students do not have lockers.
- Any parent needing to enter the building must do so via the main front doors, so they can be screened by office staff and determine the need to be in the building. Parent access inside the building will be for emergency reasons only.
- Parent volunteers (screened daily) may assist with monitoring crosswalks as students walk to school.

Entry Door Assignments:

Front Door: Parents / Staff / Visitors

Back Door by 1B: 3A, 3B, 5A, 4A

Back Door by 1A: 1A, 1C, 6A, 6B, 5B

Front Door by 2B: 1B, 2A, 2B, 4B

Front Kindergarten Door: 7A, 7B

Back Kindergarten Door: 8A, 8B

Side Gym Door: KA

Back Gym Door: KB

Late and Forgotten Items:

A bin with a lid will be placed outside by the front door for late lunches and other forgotten items. Parents may leave items to be distributed to students after school begins outside in the bin. Items will be wiped down and distributed to students.

Lost and Found:

A designated lost and found item pick-up day will be established once a month (on a Friday afternoon). Lost and found items will be placed out in front of the school in a location where social distancing markers can be maintained. If you are looking for an item prior to this date, contact the school office.

PROCEDURES FOR EXITING THE BUILDING

Students will follow the established staggered dismissal schedule. At dismissal, students are to pack their bags and leave the building immediately. Social distance markers will be placed in front and back of the school, where students may stand if they are awaiting a parent pick up. This will ensure students remain 6 feet away from one another at all times. There will be no clubs or activities that will keep students on campus at this time, beyond the standard school day hours.

*See dismissal plan for detailed information.

PROCEDURES FOR RESTROOM USE

Bathrooms will be posted/marked for capacity number. Hooks will be hung in the hallway outside of each bathroom. Students will hang their bathroom pass on the hook to mark that they are in the bathroom. When all hooks are filled, students are to wait outside to enter the bathroom using the social distancing markers. Sinks and urinals that are close to one another will be taped off or separated using plexiglass. Designated socially distanced waiting spots will be marked outside of the bathroom door.

Teachers will instruct students on proper socially distanced restroom use, including the proper “Go, Flush, Wash, Leave” protocols. Some bathrooms may be used for handwashing throughout the day as well.

- Students must adhere to Go, Flush, Wash, Leave Rule.
- Staff restrooms remain for staff use only, no public restroom use.
- Students in the “camp” childcare will be assigned bathroom stalls according to cohort groupings. Students using the kindergarten bathroom will be assigned stalls and sinks by class.

- All students will be assigned their own desks to be used by them alone. Should any outside use of the space occur, the entire room and all desks will be fully sanitized.

PROCEDURES TO DISMISS STUDENTS TO RECESS

The stairwells will be marked to separate the “up” side and the “down” side. Some stairwells may be designated as up or down only. Students will be dismissed, a few at a time, to exit the classroom and head to recess. Classes will be assigned staggered dismissal times.

Social distancing markers will be placed on carpeted hallways as additional distancing reminders.

Once on the playground, students will be assigned to a designated play area, based on their class or cohort grouping. Each class or cohort will be assigned a color and playground locations will be designated by the same colors.

Though there may be more than one cohort on the playground at a time, students will be required to remain with their class or cohort group at all times while outside.

Students will wear masks at all times while at recess.

Once the recess bell rings, classes or cohorts will line up on the playground as they usually would, in their designated spots (matching colors to assigned class color), using social distance markers painted on the blacktop. Teachers will instruct students to use their extended arms as spacers as they walk to re-enter the building. Upon re-entry, all students will sanitize their hands.

High touch areas on the play equipment will be sanitized between groups of students using the playground.

ADDITIONAL RISK MITIGATION

Vigilant Screening

- All staff and students will be screened daily upon arrival at the building following the COVID-19 health attestation procedures. No volunteers will be allowed to work in the building, and the lunch and milk programs have temporarily been discontinued.

Ventilation

- The school has had all fresh air blowers professionally serviced by Johnson controls. The HVAC system in the school has also been professionally serviced, and all windows will remain open at all times to ensure there is a continuous flow of fresh air into the building.

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- The school has worked with our HVAC company and met with mechanical engineers to explore air flow within the Annex classrooms, and the Parish Center classrooms/common spaces, which do not have fresh air blowers that are part of the school's central system. The school has purchased portable air filtration systems for these locations, based on recommendation of the mechanical engineers.

Cleaning and Sanitizing

- Students will be taught the proper procedures for hand-washing and sanitizing.
- Those classrooms that have faucets have been serviced to ensure proper flow of hot water. Hand sanitizing dispensers have been installed at all entrances and in all classrooms.
- Additional hand washing stations were installed in the building along with no touch paper towel dispensers. All bathrooms and classrooms also have no touch paper towel dispensers installed as well.
- The “bubblers” on water fountains have all been disabled and an additional bottle fill stations will be installed.
- An electrostatic sprayer is available for emergency, quick cleaning throughout the day.
- All high touch surfaces will be cleaned and sanitized hourly, using COVID-19 approved products following an established cleaning schedule.
- All bathrooms will be cleaned multiple times per day following an established cleaning schedule.
- All high touch surfaces on play equipment will be sanitized before another group uses the same equipment.
- Entry and Exit doors will be sanitized between every scheduled transition—Initial Entry, Recess, and Dismissal.

Face Coverings

- All staff and students will wear face coverings at all times while on campus, even while at recess and while engaging in outdoor PE. Students are asked to arrive at school wearing a clean mask and bringing a **second** clean mask to wear after lunch each day. Staff are asked to wear a mask **and** face shield if in situations that might be difficult to consistently maintain 6' of social distancing.

Uniforms

- Students are asked to wear a clean uniform each day and families are asked to follow proper cleaning procedures to clean and sanitize clothing.

Physical Distancing and Cohorts

- All classrooms and common spaces have been measured to determine capacity limits to ensure social distancing is in place at all times. The school will follow the health department recommendations for cohort sizes that are in place at the time we are able to begin reopening the school to in-person instruction. Specialist instruction may occur remotely, depending on the class location and instructional space available. PE instruction will occur outside on the lower playground.

Desk Barriers

- Plastic desk guards have been ordered and will be used by students at their desk, during times when students are without masks, during snack time and lunch time.

Student Belongings

- Plastic baskets will be used, along with student coat hooks, to ensure that student belongings do not touch each other during the school day. Students are instructed to take all belongings home at the end of each day. No toys are allowed at school or out at recess at this time.

Sick Policy

- A strict sick policy will be enforced for staff and students. Any individual with **one or more** COVID symptom(s) will be treated as suspected COVID case. That individual cannot attend school and it is strongly recommended he/she obtain a COVID-19 test. See the symptom flow chart that is part of the Sick Policy section of this document (on page 6) for specific procedures and timelines. Per King County Health guidelines, siblings may attend school pending testing results (so long as they are asymptomatic). Any need to quarantine a class based on a positive COVID-19 diagnosis will be made based on the recommendation of King County health. NOTE: In the case of a positive test within the school, the school **WILL NOT** disclose the identity of the individual who tested positive unless specifically asked by the family to do so.

CLASSROOM AND COMMON SPACE CAPACITIES

The space capacity for classrooms and common spaces throughout the building, implementing 36 square feet per person are as follows. If the entire school is on campus at once, some grades may have to be divided into a third group in order to ensure social distancing protocols remain in place:

Space	Max. People	Potential Class Assignment		Space	Max. People	Potential Class Assignment
KA	24	4A		6A	15	6A
KB	23	4B		6B	16	6B
1A	19	1A		7A	20	7A
1B	20	1B		7B	22	7B
2A	18	2A		8A	22	6C
2B	19	2B		8B	22	5B
3A	16	Math Spec.		Math Rm	14	2C
3B	13	Math Spec.		Reading Rm	12	3C
4A	18	3A		Library	16	1C
4B	17	3B		Lab	19	FLEX
5A	17	5A		Music Rm	14	7C
5B	13	5C		Art Rm	13	FLEX
Hall	60	8A/8B		Gym (½)	75	KA/KB
203	7	FLEX		Preschool A	9	Preschool B
Reception	18	Preschool A		Preschool B	10	Preschool B

CLASSROOM SET-UP

All individual classroom desks will be set up facing the same direction and spaced 6 feet apart. Plexiglass may be used in preschool as an additional barrier where large tables are shared as desk space. Group work will be creatively handled (potentially using shared online resources) as students will not be able to gather closely and work together. There will be no shared

supplies between students- all students must have their own individual toolboxes. Any supplies, toys, or manipulatives to be shared must/will be fully sanitized using a COVID approved disinfectant prior to being used by another student. Additional furniture has been removed from classrooms.

LUNCH AND SNACKS

- No hot lunch or milk program will be offered.
- Students will utilize a plastic desk shield while seated at their desks and eating snack or lunch.
- All hands must/will be fully washed or sanitized before and after eating (hand washing using proper technique is preferable before eating).
- Teachers will create an organizational system to allow students in small groups to wash their hands, clean their desks and retrieve their lunches. Teachers without sinks will be assigned a time and a location for students to wash their hands outside of the classroom.
- Students will remain in seats until the teacher has excused them to put away their lunchboxes, clean their desks, wash their hands, put on a clean mask and, exit to recess following the established procedures.
- If a student forgets their lunch, the teacher will contact the front office for a mac and cheese / noodle cup and apple sauce (first missing lunch provided by HRS, subsequent missing lunches charged fee to FACTS). **There will be no shared food between students.**
- Late lunches brought in by parents will be placed outside of the school in a bin and will be delivered directly to students.

SPECIALIST INSTRUCTION

Students in grades K-4 will receive PE and Music specialist instruction while remote and in person. Students in grades 5-8 will receive specialist instruction in Spanish and PE. Additional specialist instruction may be added at a later date. There will be no singing, voice instruction, or any music instruction that would necessitate students removing their masks. PE instruction will take place outside following social distancing procedures. There will be minimal shared equipment during PE instruction, students in grades 5-8 will not dress for PE, and all students will sanitize their hands after PE instruction.

Students in grades 5-8 will attend specialist instruction for math, following the school's walk to math program. Because this will necessitate regrouping cohorts of students, the school must be in the LOW COVID-19 activity range before this program can be offered and students will follow

a staggered dismissal schedule when moving from one classroom location to another. Additional social distancing will be employed in classrooms for math where space allows, and extra sanitizing will occur as groups move between shared spaces.

EXTRACURRICULAR ACTIVITIES

CYO, dance, band, clubs, coding, and all other activities are cancelled until further notice.

BEFORE AND AFTER SCHOOL CARE, CAMPS

Before/after school care may be provided during the time students are in school for in-person instruction if the need is there. Families will be surveyed prior to making a decision regarding whether or not to offer Before/After School Care during the phased reopening.

- Upon arrival at before school care, all COVID-19 screening measures will be employed.
- Upon arrival at after school care, all students will place their belongings in their own identified bins and will wash/sanitize their hands.
- Students will be grouped by grade level and by class cohort groups as much as possible during before/after school care.
- All students will be assigned a space to ensure social distancing is employed and all desks, chairs, and materials bins will be sanitized each afternoon at the conclusion of the program.
- There will be no shared supplies in the afterschool care program- all students will have their own supply boxes to utilize.
- If necessary, students will be served prepackaged snacks and allowed to eat the snacks outside.

MASS, ASSEMBLIES, PRAYER SERVICES, SPIRIT DAYS

Each day students will continue to begin and end with prayer.

School Masses will take place on a rotation schedule each Wednesday at 8:45 am with 1-2 classes and teachers attending in person each week. All students are asked to wear perfect uniform on Mass days. The Mass will be livestreamed to the other students who will remain in the school building. Spoken responses will only be allowed and there will be no singing at Mass. Classes may attend daily Mass on other days to provide more classes with the opportunity to attend Mass each week. All students will sit in a socially distanced way, wearing masks at all times (except while receiving Holy Communion) while attending Mass in the church.

Students will also take turns to lead each other in prayer through classes and whole school prayer opportunities, live streamed from individual classrooms. Students will also continue to engage in service projects and will have the opportunity to participate in their Faith Families remotely, as we would usually do in person.

SOCIAL-EMOTIONAL SUPPORT

Additional emphasis will be placed on social-emotional well-being, community building, and building connections both within the remote and the in-person learning environment, especially given the high-stress nature of this COVID-19 time period.

STUDENTS WHO ARE REMAINING REMOTE

Holy Rosary School will provide a remote learning option all year, regardless of whether the whole school is remote or not. This is to allow families to make decisions for their own children, in the best interest of their own family needs and situations.

All teachers will have an external document camera available and external microphone, if needed, to video conference with students at home via Zoom. Students at home will be provided with all necessary materials and supplies and will have access to the class' Google Classroom. Google Classroom will be utilized at all grade levels all year to communicate learning plans with students and parents. This will allow for flexibility in the event of a sudden need for a student to quarantine him or herself at home. It is important to note, that the model for remote instruction will differ, once in-person instruction begins. Students whose families choose to remain remote at this point will follow the in-person school schedule, and any adjustments that are made, rather than the remote schedule established at the start of the school year.

Students at home will watch core content at home in real time, observing what is happening in the classroom and participating as best they are able from home. Students at home will also have regularly scheduled opportunities for teacher conferencing and assessments while at home.

While classes may be recorded, with the appropriate parent permission, students at home are strongly encouraged to join live instruction so they can participate in the class as much as possible. Class length may vary based on the day and the content- some lessons may be extended by individual work time. All recordings of lessons remain the sole property of Holy Rosary School and should never be recorded and/or shared.