

School Commission Meeting

May 4th, 2017

6:00 PM

Present: Christy Tobin-Presser, Mike Curran, Brendan Kolding, Tara Martin, Kevin McMahan, Sarah Katsandres, Joellyn DeRonghe, Mary Moan, Amanda Roberts, Fr. Matthew Oakland, Anna Horton, Dino Annest, Mary Ann Fessler, Julie Leonardo, Beth Martin, Andrea Geraghty, Brett Conway, Bill Skibitzke, Jackie Bryan*, Kamila Kennedy*, Karin Hansen*, Charise Addicks*

*Commission member-elect

Absent: Terry Burns, Pat Galvin, Ben Gauyan

Opening Prayer

Fr. Oakland led the Commission in the opening prayer.

Approval of April Minutes

The April minutes were deemed approved.

Pastor's Report

Father Oakland reminded the Commission members to give thanks to God for a successful year and for all the gifts and blessings He has given the Holy Rosary community.

Upon approval from the Archbishop, the Parish will begin a capital campaign. Monies will be raised for a new rectory, stained-glass windows, tuck-pointing for the church and school, school restrooms, and playground.

Principal's Report

Principal Horton reported that the school is continuing to review three possible new religion curricula for next year. One faculty member will be leaving at the end of the school year, resulting in an open position. The faculty will be taking "Project Lead the Way" training in August, which is a program that will assist with integrating STEM and critical thinking skills across the entire curriculum.

Certain facility improvement projects will take place over the summer. 26 new wireless access points will be installed, which should make web access available to everyone on campus at any given time. (This project is funded, in part, by a \$17,400 Fulcrum grant.) Also, the new fire alarm system will be installed.

The new marketing video and the 2017-2018 calendar will be released next week.

Principal Horton envisions the School Commission working on a new strategic plan next year.

Enrollment/Marketing Report

Principal Horton informed the Commission that a new student will be starting first grade this week. The enrollment projection for next year is approximately 460 students.

Development Report

Beth Martin reported that the auction net will be approximately \$240,000, well above last year's net of \$203,000. (The goal was \$225,000 and the budget anticipated \$200,000.) This is the largest net in at least a decade. Hosting the auction off-site resulted in lower overhead and contributed to expenses being approximately \$15,000 lower than last year. The school is in the process of identifying a location for next year's auction.

A total of \$155,000 has been donated/pledged to the Annual Fund, of which \$34,000 remains outstanding. The goal was to raise \$200,000. 95 families have not yet responded to the Annual Fund. Beth stated that her plan is to focus heavily on the Annual Fund in October. The Commission discussed different tactics for promoting the Annual Fund, as well as the numerous factors that hinder participation. Kevin McMahan suggested reviewing the survey data the School Commission has collected from phone interviews with parents to come up with a plan.

Beth is searching for a new chair or co-chairs for the magazine drive, as well as two sub-committee chairs for the auction.

Parents' Club Report

Joellyn DeRonghe reported that the final Parent's Club meeting of the school year will be on Thursday, May 11th. This meeting will primarily be an end-of-year celebration.

Financial Report

Tara Martin presented key points with respect to the current budget.

Tara also presented a proposed 2017-2018 budget, which contains a surplus of \$15,000. The Commission unanimously voted to accept this budget.

Update on Progress of Committee Goals

Committee chairs reported success in meeting and making progress toward the goals that they established at the beginning of the year. Key points:

- The eFC will be developed on and transmitted via Mail Chimp next year.
- The blood drive on May 22nd will need 50 donors to meet the Red Cross' goal of 38 pints.
- The ceiling tiles will be replaced, as necessary, this summer.
- Emergency planning documents are being updated.
- The Hours Committee will continue to explore previously discussed ideas and concepts next year.

Topics for Discussion

Brendan Kolding reported that he will be forming a committee to review the bylaws over the summer and prepare a draft for the entire Commission to review during the school year. The goal is to submit a revised draft to Fr. Oakland and Principal Horton by the end of the 2017-2018 school year.

Mike Curran reported on the scrip program. He is looking for people to join a committee to oversee this new program. His plan is to get started by having the school purchase scrip from a few select vendors and sell it at Parents' Club meetings and after Masses.

The School Commission acknowledged Brett Conway, Christy Tobin-Presser, and Terry Burns (in absentia) for their four years of dedicated service.

Closing Prayer

Christy Tobin-Presser led the Commission in the closing prayer.

The meeting was adjourned.