

School Commission Meeting

December 1st, 2016

6:00 PM

Present: Christy Tobin-Presser, Mike Curran, Brendan Kolding, Fr. Matthew Oakland, Jodie Underwood, Brett Conway, Tara Martin, Pat Galvin, Beth Martin, Julie Leonardo, Mary Ann Fessler, Kevin McMahon, Andrea Geraghty, Sarah Katsandres, Joellynn DeRonghe, Bill Skibitzke, Terry Burns, Dino Annest, Jennifer Kokkonis

Absent: Mary Moan, Amanda Roberts, Ben Gauyan

Opening Prayer

Fr. Oakland led the Commission in the opening prayer.

Approval of November Minutes

The November minutes were deemed approved.

Enrollment/Marketing Report

Jennifer Kokkonis reported that she has received 36 applications for the 2017-2018 kindergarten class, three for pre-kindergarten, and 13 for the rest of the school. Some of these applications came from families whose children are currently attending Admiral Co-Op, where HRS students read recently. These numbers are ahead of last year's pace.

Jennifer is continuing the promote Holy Rosary at local preschools.

The next Open House is on January 29th.

Development Report

Beth Martin reported that the Christmas Tree Lot is up and running. As of yesterday, sales were approximately \$25,000.

Approximately \$100,000 has been pledged to the Annual Fund, and \$52,000 has been collected. The school received \$9,500 toward the Annual Fund on Giving Tuesday.

The Auction Committee has decided to hold the auction at the Rainier Golf & Country Club.

Financial Report & Tuition Analysis

Fr. Oakland and Tara Martin presented the Finance Committee's tuition analysis and recommendation.

The Commission unanimously passed a motion to recommend that Principal Horton implement the Finance Committee's recommended tuition increase for 2017-2018.

The Commission unanimously passed a motion to recommend to Principal Horton that she implement the Finance Committee's recommended registration fee increase for 2017-2018, and also to rename the fee to reflect that fact that it covers activities such as field trips.

The Commission discussed the sibling tuition discount but made no recommendations for changes with respect to the same for 2017-2018.

The Commission passed a motion to recommend that Principal Horton re-appropriate \$5,000 within the budget to devote to a marketing campaign.

The Commission discussed how best to communicate to families that even full tuition does not cover the entire cost of educating a child, particularly when considering amortized capital expenses, with the goal of creating a culture where people buy-in to a common mission of supporting the school to the best of their means.

The Commission discussed how to present the tuition and fee increases to the school community.

Parents' Club Report

Joellyn DeRonghe reported that only 23 parents attended the November meeting. The next meeting will be January 11th. The topic of the March meeting will be emergency preparedness.

Update on Progress of Committee Goals

Emergency Preparedness Committee

Jodie Underwood reported that the Emergency Manual has been submitted to Principal Horton.

Communications Committee

Brendan Kolding informed the School Commission that Principal Horton has decided to use Remind 101 and has requested an account for the school. Brett Conway has found a parent volunteer who will be assisting with the website. Sarah Katsandres has found a parent who can produce a marketing video.

Catholic Identity Committee

Mary Ann Fessler reported that the classes will start taking turns hosting coffee and donuts after Masses this month. The plan to have eighth-graders host a spring pancake breakfast has been approved; the date is TBD. This committee will be hosting a blood drive on campus; the tentative date is February 13th.

Hours

Bill Skibitzke reported that the committee is looking at ways to advertise opportunities for families to earn their volunteer hours. The committee is also contemplating the creation of an option for families to buy-out a portion of their required hours at the beginning of the school year, possibly for a reduced rate. The Commission discussed the importance of families volunteering their time to support the school and how to promote the hours requirement as a positive thing.

Mike Curran motioned that the School Commission recommend to Principal Horton that she increase the price that families have to pay for unfulfilled hours from \$35 to \$50 an hour. Several Commissioners seconded. This motion was unanimously approved.

Building & Grounds Committee

Kevin McMahon reported that the cement has been poured for the light pole, and that it will be erected soon.

Topics for Discussion

Mike Curran presented on SCRIP. This is a program where families would purchase gift cards to selected businesses through the school, and the school would keep a percentage of the purchase price. (The percentage would be particular to each business.) The only cost to the school would be the price of shipping the gift cards to campus for families to collect. Holy Rosary could raise tens of thousands of dollars a year with this program. Beth Martin stated that, if the school were to choose to implement this program, the magazine drive could then become a more passive fundraiser.

Closing Prayer

Sarah Katsandres led the Commission in the closing prayer.

The meeting was adjourned.