

School Commission Meeting

May 6, 2015

6:00 p.m.

Attendance: George Hofbauer, Cindy Wingo, Mark Golubiec, Amy Huber, Ken Tews, Brett Conway, Mike Hooks, Christy Tobin-Presser, Mike Curran, Terry Burns, Brendan Kolding, Sarah Katsandres, Maritherese Thomas, Ken Tews, Kamila Kennedy, Blair Carter, Mary Simpson

Amy Huber led the Commission in the opening prayer.

Introduction of New Members

New Commission members Brendan Kolding and Sarah Katandres were introduced.

Appreciation

School Commission president Mike Hooks discussed the appreciation gift to be given to Father John.

Approval of April Meeting Minutes

The April meeting minutes were approved.

Pastor Report

Father John was not present but indicated that there has been no determination as to his replacement.

Principal Report

Principal Hofbauer indicated that he is hopeful that Father John's replacement will be identified within the next week

The school has hired the two new teachers. The only position not yet filled is the Spanish teacher position. The School is exploring potential sharing arrangement with Our Lady of Guadalupe.

Enrollment remains consistent.

The accreditation process will begin within the school next year, although the accreditation team will not visit the school until the subsequent year.

There has been a big change in the medical coverage plan which has caused some consternation among the staff but is being worked out.

Everything seems to be heading well towards the end of the year.

Principal Hofbauer distributed and the Commission discussed the third grade class' favorable results on the Iowa test as compared to the Seattle Archdiocese consortium and nationally.

Principal Hofbauer distributed a comparison of Archdiocese schools in terms of financial vitality.

Financial Report

Mark Golubiec reported that the budget has been completed and can be folded into the Parish budget. Mark indicated that it is anticipated that the school will end the year budget-positive.

Development Update

Kamila Kennedy reported that while numbers are still being computed, it appears that the auction will have made more than last year which, in turn, was substantially better than prior years. The online auction was highly successful, generating \$30,000 prior to the actual event starting. The staff bingo party was highly successful. Fund-an-item did well. There may be another \$8,000 to \$10,000 in corporate matching funds.

Kamila further reported that it appears that the school will come close to meeting the Annual Fund goal of \$200,000. To date, \$150,000 has been paid and over \$10,000 was raised through the giveBIG event. There may be more additional corporate matching.

The Grant Writing Committee is warming up and has submitted several grants including (a) the Star Grant, for \$1,500 (decision to be announced in mid-May); (b) the Building Diversity Grant for \$10,000 (decision to be announced in mid-May); and (c) the Garneau-Nicon Family Foundation for \$50,000 to be used for capital needs/roof (decision to be announced in August).

Vote on Anti-Harrasment

The Commission passed a motion that the following language be added to the School Handbook:

Holy Rosary also prohibits harassment based on age, color, disability, national origin, race, gender, sexual orientation or of a sexual nature. This may include, but is not limited to, (1) offensive physical actions, written or spoken communications, or graphic communications (for example, obscene hand or finger gestures, or offensive or explicit drawings), (2) physical contact when the action is not welcome by the recipient, and (3) slurs, jokes, posters, cartoons and gestures that are offensive.

Buildings and Grounds

Ken Tews reported that the Building and Grounds Committee is moving forward as quickly as possible to obtain bids for roofing project, the funding for which will come out of the Centennial Campaign funds.

Contracts relating to the security cameras, the funding for which will come out of the Centennial Campaign funds, are in the process of being finalized.

Contractor with respect to the building and grounds review may have a report for the meeting next Tuesday.

Parent Commitment Hours

The Commission passed a motion to reduce the volunteer hour commitment for single parents from 30 to 25, half of which should be fundraising hours.

Parent Club

Cindy Wingo reported that the Parent Club officer positions have been filled. Alison Morton and Joellyn Deronghe will be co-presidents and will be on the School Commission next year. Emily Paulson will be the Room Parent Coordinator. The existing Secretary and Treasurer will continue for a third year. Next Thursday will be the final Parent Club event of the year. It will be a social event, thanking the volunteers and acknowledging the outgoing eighth grade parents.

Nomination of School Commission Vice President

Brett Conway nominated Christy Tobin-Presser as vice-president.

Christy Tobin-Presser nominated Blair Carter as secretary.

Both individuals accepted the nominations which were voted on and unanimously approved.

BASE

BASE is expanding to 65-70 children. One issue is that it is hard to find a location to move all of the BASE students when another event is taking place in the School Hall. Examples include the school play and the Native American presentation. Principal Hofbauer indicated he would discuss the issue with BASE.

Summer Outreach

Brett Conway raised the issue of a number of events that take place in the community over the summer where outreach to potential students/families could take place. These include Fourth of July Parade, the Hi Yu Parade (which Dawn Holmes and Angel Sorensen are chairing as to Holy Rosary involvement) and the West Seattle Street Fair. One logistical issue is that the school is closed and supplies are stored in the school. Brett will ask Kimberly Tish whether a booth at West Seattle Street Fair would be valuable.

Open Discussion

Terry Burns discussed the importance of maintaining a focus on Centennial Campaign.

Kevin McMahon volunteered to host the School Commission should it need a place to meet over the summer.

Principal Hofbauer clarified that when the School accreditation process is underway, the accreditation team meets with Commission and Commission needs to have an understanding of the self-study. In other words, the Commission plays an important role in the accreditation process.

It was discussed that the volunteer hour program needs to be adjusted to be successful.

The meeting was adjourned.