

Holy Rosary School Commission Minutes

Thursday, January 8, 2015

6:00 p.m.

Attendance

Commission Members in attendance: Mike Hooks, Kevin McMahan, Blair Carter, Marithere Thomas, Pat Galvin, Mike Curran, Brett Conway, Amy Huber, Ken Tews, Father John, George Hofbauer, Mary Simpson, Kamila Kennedy, Cindy Wingo, Terry Burns, Mark Golubiec, Christy Tobin-Presser, Chris Henggeler

Thank You/Tree Lot Report

The Commission expressed its thanks to the Tree Lot Committee consisting of Pat Galvin, Bill Skibitzke and Russ Foisy. Pat Galvin indicated that, while the bills are not yet in, the event will meet the budget and generate a profit.

Lead Generation

The Commission passed Pat Galvin's motion that, to the extent feasible, parents be given a free registration fee for every non-relative child they bring into the school as a newly enrolled student, with the specific provisions to be determined.

Grant Information

Kamila Kennedy described a recent \$5,000 grant from the J&L Wiegand Family Foundation to be used for the 8th grade math program. There will be \$1,000 left for use in the technology and Lego Robotics programs. Additionally, Kamila reported that a grant application for \$50,000 has been submitted to the Fulcrum Foundation. Holy Rosary should hear by January 23, 2015 as to whether and how much of that grant will be funded. A grant for \$20,000 was received from the Garneau-Nicon Family Foundation last Summer. A grant application for \$5,000 to be used for technology has been submitted to Century Link. An application for \$10,000 in funds will be submitted to the Fulcrum Foundation by the end of the month.

December Minutes

The December minutes were approved

Fundraising

Kamila provided a handout reflecting the current status of the Annual Fund and the Centennial Campaign.

Annual Fund. To date, \$172,150 has been pledged, as compared with \$131,847 at the same time last year. To date, \$116,495 has been paid, as compared with \$108,969 at the same time last year.

Centennial Campaign. To date, \$482,661 has been pledged and \$230,877 has been paid.

Alumni Christmas Appeal. This generated a net \$10,760 for the Annual Fund.

School Website

Kamila reported that the website will be publicly available within the next 5-7 days. The Commission discussed various items that may be desirable to post on the website including 8th grade test results/comparisons to other schools in the Archdiocese and the high schools to which Holy Rosary students generally go.

Pastor Report

Father John reported that members of the Pastoral Council and School Commission had a positive get together on December 18, 2014.

With respect to the upcoming principal search, Father John is in the process of arranging for listening sessions/meetings with parent community and possibly the larger Parish community. The session would be facilitated by Steve Donaldson. The goal would be to connect with past history, move into present and look to future with respect to the opportunities and challenges the School will be facing in order to establish the type of leader that will be a good fit for Holy Rosary School. The only opportunity to include this as part of a Parent's Club meeting would be at the March meeting.

Principal Report

Principal Hofbauer passed out the results of the staff survey with respect to his performance from January 2015.

Principal Hofbauer passed out long-term tuition plan to be considered for passage at the next Commission Meeting. To the extent it is passed, the Strategic Plan will be done and able to be put in final form for the accreditation processes. The wording is intended to be flexible to allow for unforeseen contingencies.

Principal Hofbauer provided the Commission with data comparing the Iowa assessments test results of the Holy Rosary 7th graders with the Archdiocese Consortium and the national average. The Holy Rosary students overall compared favorably with both groups.

The 3 levels of lockdown procedures were passed out and discussed. Ideas for advising the parent community about the most effective way to keep children safe in these situations

and educating parents about the procedures/staff-education. The Commission expressed a desire for Principal Hofbauer to communicate policies to the parent community.

The school expulsion policy was discussed. The principal or pastor can expel someone. The pastor has the right to review and overturn any decision made by a principal. An expelled student can appeal to the pastor who can review input from others regarding the situation.

Budget Status

Mark Golubiec reported that the budget will be wrapped up March-April timeframe and indicated the Finance Subcommittee would meet prior to the next meeting. Commission members expressed a desire to see a more complete budget view for future years to provide context to the multi-year tuition schedule discussion.

Pre-K Play Area

Blair Carter proposed improving the Pre-K play area. The current, non-permanent play structure is located on Parish Property (not School property) outside of the Parish Center. It would likely be problematic to construct a permanent play structure for School use, on non-School property where other Parish related events are intended to take place. Ken Tews will research a non-permanent play structure and Ken Tews and Mary Simpson will present the suggestion to the Parish decision-makers. Principal Hofbauer raised the issue of the lack of funds for a Pre-K play structure at this time.

Playground Security

Ken Tews reported that the vendors have been asked to re-submit proposals.

Results of Interviews with Faculty and Staff

Principal Hofbauer and Father John excused themselves from the meeting prior to the Commission's discussion of the results of the Commission Members' interviews with faculty and staff relating to the upcoming principal search. Prior to leaving Principal Hofbauer expressed his suggestion on an appropriate salary level for the new principal. The Commission discussed the faculty and staff feedback.

The meeting adjourned.

