

## **Holy Rosary School Commission Minutes**

Thursday, February 5, 2015

6:00 p.m.

Commission Members in attendance: Michael Hooks, Kevin McMahan, Marithere Thomas, Brett Conway, Amy Huber, Ken Tews, Father John, George Hofbauer, Mary Simpson, Kamila Kennedy, Cindy Wingo, Tracy Honner, Terry Burns, Mark Golubiec, Christy Tobin-Presser, Chris Henggeler

### Pastor Report

Father John confirmed the letter in the EFC that he will be leaving Holy Rosary by the end of June.

Father John's departure will affect the timing of the principal search as he has been advised by the Archdiocese that it will not be fruitful to begin the search prior to the new pastor's arrival. Father John expressed his belief in the importance of the community members including the issue of a principal search in their prayer lives.

### Approval of January Minutes

The Commission discussed a number of proposed changes to the draft January minutes circulated prior to the meeting and approved the minutes with the changes discussed.

### Principal Report

Principal Hofbauer is exploring a potential grant that would pay for three staff members to go to Notre Dame for a program specializing in STEM programs. George has proposed that the new website contain short videos by staff members. Examples include a) the team overseeing testing to do a five minute video going over testing results and what they mean; b) grade level teachers to talk about their programs; and c) specialists to speak about their individual programs.

George's staff interviews begin next week. George has discussed with the staff that they should be prepared for questions from parents about how they are going to utilize that data as to current students.

George discussed problematic use of various social media apps by students. George's feeling is that this is a community issue not confined to school hours and that parents have a responsibility to monitor their children's internet usage. The Parents' Club recently had a speaker and the School will be taking steps to educate students and parents about these issues.

Some parents have contacted George with strong feelings regarding vaccination issues in response to a student having chicken pox. George invited one to write a letter regarding the vaccination question which he will publish on the EFC.

Results of the parent survey were circulated.

Registration data was circulated and discussed.

Reminder that school will start prior to Labor Day in 2015. Easter in 2016 falls on March 27 and 2016 is a leap year.

George presented the Iowa test result data for the Holy Rosary sixth grade students.

### Development Report

Kamila Kennedy reported the following:

Annual Fund. There has been \$178,550 pledged to date and \$134,694 paid to date. This includes Christmas Appeal and donations to date, including from the Grandparents' lunch.

Centennial Campaign. To date \$498,861 has been pledged and \$240,698 has been paid (gross) with 170 total participants.

Christmas Tree Lot. Numbers have not yet been finalized, however, it is anticipated that this year's sales will be significantly higher than last year. The weather and Holy Rosary's Facebook presence were positive factors. The Friday night event was also a key positive factor.

Other. Discussion of incorporating the capability to make donations to the school by credit card at the Grandparents' Lunch book fair.

### Multi-Year Tuition Proposal

Mark Golubiec presented and the Commission discussed the proposed multi-year tuition plan for the next four years. The plan assumes minimal changes in staffing and/or benefits. The plan provides for a 5%-6% in-Parish annual tuition increase and 2-3% out-of-Parish annual tuition increase. These are projections only. The Commission duly passed the motion to adopt the attached recommendation.

Documents relating to the budget presentation will be circulated. Commission Members are encouraged to comment thereon.

### Sexual Harassment Policy

The Commission reviewed the School's and Archdiocese's current written policies with respect to sexual harassment and discussed the merits of adding more specific language to make clear the behavior that constitutes sexual harassment. Christy Tobin-Presser and Michael Hooks will work on draft language. The Commission will invite Ted Mohrbacher and/or Mary Jo McFaul to an upcoming meeting to ascertain the steps the School Administration undertakes in cases of alleged sexual harassment.

### Parents Club

Cindy Wingo reported that the Parent Club does not currently have a board for next year. At the end of this year all five current members will have fulfilled their obligations under the bylaws. Cindy presented suggested revised vision and goals for the Parents Club should it continue.

### Website Update

Kamila Kennedy discussed the new website which is currently operational. Adjustments are currently being made to who is responsible for which area of the website and guidelines are being established with respect thereto. The company that had designed and implemented the website has been very satisfactory and will continue to provide training and support.

### Playground Security

Ken Tews reported that bidders with respect to the security cameras had been asked to resubmit bids to address revised specifications. Within the next week, the Facilities Commission will take the three or more bids that have been received and will recommend one to Father John. The project is anticipated to cost within \$10,000 to \$15,000 and does not address fence/curtain project.

Cindy Wingo reported that it has become time-consuming to manage the process of obtaining sufficient extra recess patrols from the parent community.

### School Commission Auction Contribution

The School Commission agreed that its contribution to the Auction would be a stay at a condominium in Pinehurst, North Carolina provided by Chris Henggeler and a gift card for golf. Each Member should bring \$25 to the next meeting.

Meeting adjourned at 8:40