

Holy Rosary School Commission Minutes

Thursday, April 16, 2015

6:00 p.m.

Attendance: George Hofbauer, Tracy Honner, Cindy Wingo, Mark Golubiec, Amy Huber, Ken Tews, Kevin McMahan, Brett Conway, Mike Hooks, Christy Tobin-Presser, Mike Curran, Terry Burns and Pat Galvin

Mike Hooks led the Commission in the opening prayer

Approval of March Meeting Minutes

The March meeting minutes were approved.

Pastor Report

Father John was not present but left word that no decision has been made as to his replacement. Father John's last day will be the last day of June.

Principal Report

Principal Hofbauer discussed the departing faculty and logistics thereof. Two of the four departing faculty members have been replaced. Principal Hofbauer also discussed a potential restructuring of the schedule for one of the current aids next year.

Current enrollment numbers were distributed and discussed. It appears that ultimate numbers will likely be in line with the budget.

Iowa test results for Grade 4 were distributed. Holy Rosary fourth grade students' scores compared favorably overall with respect to Seattle Archdiocese fourth graders, as well as fourth grade students nationally.

Principal Hofbauer discussed various issues relating to the School's goal of becoming a designated STEM or STEM+ school.

Development Update

Principal Hofbauer reported that, as to the Annual Fund, \$187,825 has been pledged to the Annual Fund to date. Of that, \$169,000 has been collected.

The Centennial Campaign has obtained just over \$500,000 in pledges to date. Principal Hofbauer has been able to start up meetings with families again in the last month, which have gone well. There is currently \$182,811 in cash on hand which will be important to fund summer expenditures. On May 5, 2015, Seattle Foundation has an event called GiveBIG in which electronic donations to organizations, including Holy Rosary, may be partially matched. The Holy Rosary community will be encouraged to give on that day to maximize contributions.

The pre-Auction fundraising, through online sales, is going very well. Many tickets to the event have been sold and it is anticipated that the event will be successful financially.

The Grant Committee has submitted another \$50,000 application was submitted to Nikon-G(andreu?) Foundation. The funds, if approved, should become available in July. In addition, the Fulcrum Foundation has helped Principal Hofbauer get connected with another promising donor.

Budget Status

The Finance Subcommittee has finalized the draft budget. Mark Golubiec distributed a summary and walked the Commission through various key assumptions/line items.

Buildings and Grounds

Ken Tews discussed the situation with the sewer line. The work done to date seems to have addressed the issue in large and it has been determined that it does not make sense to undertake the initially estimated scope of work at this time due to logistics and expense. The situation can be monitored such that if additional work is necessary it will be known in enough time to address the issue. Approximately \$15,000 to \$16,000 has been spent to date.

Father John has approved the installation of security cameras as proposed for a cost of \$9,600. The School will own the equipment.

The Commission passed motion authorizing the school to pay for the security cameras from the Centennial Fund as part of the technology component of the funds.

The Commission discussed school/parish allocation of various expenditures.

Ken indicated his belief that the school will have the funds to complete the roof this summer. Request for Proposal (RFP) is in progress.

Principal Hofbauer advised the Commission that there is potential space in the attic of the school that may be utilized for programs.

Follow up Discussion re Parents' Club Board

Cindy Wingo and Tracy Honner reported the status of applications for Parents' Club president. They will be following up with the individual(s) in terms of locating a potential vice president. The existing Secretary and Treasurer will continue in those positions. There are several candidates for Room Parent Coordinator.

The final Parents Club Meeting will be May 14, 2015. This will be a volunteer appreciation social meeting.

Tree Lot

The Commission discussed whether percentage given to charity should be calculated based on tree sales alone or also related activities. The Commission passed a motion that the percentage of the funds raised in connection with the tree lot allocated to be given to charity should be calculated based upon sales of trees, wreaths and garland alone.

Applicants for School Commission

Brett Conway identified the applicants for School Commission and summarized their relevant credentials. The matter will proceed to Executive Committee and Commission members can provide feedback to the Executive Committee.

VP Nominating Process

The Conways will host the end of year social.

Nominations for vice president will be taken at the next meeting.

Open Discussion

School Commission President Mike Hooks discussed the consternation surrounding letters that have been sent from the Parish to a number of families indicating that their in-Parish tuition status is under review.

Christy Tobin-Presser led the closing prayer.

The meeting adjourned at 8:15.